

MINUTES OF MEETING

MINUTES OF MEETING OF STAPLETON AND CLEASBY PARISH COUNCIL, ON WEDNESDAY 11TH MAY 2022 AT 7.30PM IN CLEASBY VILLAGE HALL.

PRESENT: Councillor R Leckie
Councillor K Webster
Councillor C Mitchell
Councillor B Derry

OFFICERS: Mrs S Perks (Clerk)

1. APOLOGIES FOR ABSENCE
Cllr C Vigors & C. Cllr A Thompson. Approved
2. DECLARATIONS OF INTEREST
None
3. MINUTES OF MEETING HELD WEDNESDAY 9TH MARCH 2022
Resolved that the minutes were a true and accurate record of the meeting.
4. Open Public Speaking- 10mins
No residents present.
5. TO DISCUSS MATTERS ARISING FROM MINUTES DATED 9th March 2022
 - i. Wayside, Cleasby- Resolved to send agreed draft letter to resident
 - ii. Defibrillator- Agreed to appoint Cllr B Derry to assist working with the Clerk
 - iii. Speed Survey results- Resolved to enquire if sufficient space for a VAS sign
 - iv. Village notice boards- works noted
6. Police Bulletin- Noted
7. Complaints Procedure- It was resolved to adopt the model complaints procedure from NALC
8. Tree Audit- It was resolved to conduct an annual inspection of trees owned by the parish council.
9. Mobile Shop Request- It was resolved to support this request
10. Financial Matters
 - i. Bank Reconciliation – received
The following payments were approved:
 - ii. Clerk's salary Jan- March 2022 £416.00
 - iii. HMRC £104.00
 - iv. Clerk's expenses £8.28
 - v. Classic Signs- £TBC- deferred to next meeting
 - vi. CE & CM Walker Grass Cutting £283.20
 - vii. Robinsons Bookkeeping Q3 &Q4 £50.00

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| viii. | NYCC Speed Survey | £132.00 |
| ix. | M Batey Internal Audit | £55.00 |

The following receipts were noted:

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| x. | RDC Precept | £5000.00 |
| xi. | NYCC Locality Budget Grant | £1610.00 |
| xii. | HMRC VAT Reclaim | £350.00 |

xiii. It was resolved to update the Barclays Mandate

xiv. It was resolved that whilst the bank mandate changes were being processed, cheques could be signed outside of the meeting once invoice had been approved at a meeting.

11. Planning- None

12. To consider any correspondence- none received

13. Items for discussion at next meeting:

- i. Shrubbery- Strawgate Grove
- ii. Condition of footpaths
- iii. Howden Hill footpath

14. Date and time of next meeting agreed will be Wednesday 13th July 2022, 7.30pm, Cleasby Village Hall.

The meeting closed at 8.35pm

SIGNED: DATE:
(Chairman)

